

Tourism Events Grant Evaluation Panel

Adopted 28 July 2020

Purpose

To evaluate the Indigo Tourism Events Grant applications against set criteria and make an informed recommendation to Council.

Function

- Consider all applications submitted under the Indigo Tourism Events Grant against criteria set by Council.
- To make a recommendation to Council on the outcome of the Indigo Tourism Events Grant.
- To provide feedback to applicants on the assessment of their application.

Composition

The panel will comprise of up to 10 members with requisite skills.

- Manager Tourism
- Tourism Development Officer
- Economic Development Officer

One representative (each):

- Murray Arts
- Tourism North East.

Up to five general community members, selected by a recruitment process.

Panel members and their organisations are not permitted to submit an application for the Indigo Tourism Events Grant and will be required to complete a conflict of interest statement.

Meetings

The panel will individually evaluate and score each application before meeting once per year to form a recommendation for Council.

Conflicts of interest must be declared and noted at the commencement of the meeting by all panel members.

Reporting

The panel's recommendation will be reported to Council meeting with all grant applications and panel evaluation notes.

This panel and its terms of reference can be reviewed by Council within 6 months of a general election taking place or by the next 30 June, whichever occurs later.