

## Conflict of Interest

Please complete Section A of this form and submit to the Committee/Chairperson at least 24 hours prior to a Committee Meeting where a Conflict of Interest is being declared (in accordance with Section 79 of the Local Government Act 1989)..

### Section A - Council/Committee Member use

Please tick the relevant box.

Meeting Type:

Council	
Special Committee	
Section 223 Committee	

Meeting Date:	
Name of Committee Member:	
Item No.:	
Item Description:	

### Part 1 – Conflict of Interest Types

#### INDIRECT

1.	<b><u>Close association</u></b> (An indirect interest because of a close association with a member of your family, a relative or a person you live with who has an interest in the matter).	
2.	<b><u>Indirect financial interest</u></b> (An indirect financial interest, where you are likely to receive a benefit or loss, measurable in money, as a result of a benefit or loss incurred by another person).	
3.	<b><u>Conflicting duty</u></b> (An indirect interest because of a conflicting duty, where you have responsibilities to another person or organisation because of a position you hold or because of employment or other responsibilities).	
4.	<b><u>Receipt of an applicable gift</u></b> (An indirect interest because of an applicable gift, where you have received gifts valued at \$500 or more directly or indirectly from a person with a direct interest in the matter, including election campaign donations).	
5.	<b><u>Becoming an interested party</u></b> (An indirect interest by being an interested party when you have initiated or been a party to civil proceedings in relation to the matter).	
6.	<b><u>Impact on residential amenity</u></b> (An indirect interest because your residential amenity is likely to be altered if the matter is decided in a particular way).	

# CONFLICT OF INTEREST RECORD



## DIRECT

Reasonably likely that your benefits, obligations, opportunities or circumstances will be directly altered and/or reasonably likely to receive a direct benefit or loss measurable in money.	
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## PERSONAL INTEREST

Do not have a conflict of interest, but consider that you should not vote because of some other personal connection with the matter, on the grounds of a "conflicting personal interest".	
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### **Part 2 - Conflict of Interest Nature**

Please describe the nature of the Conflict of Interest e.g. being the owner of the property to which the planning permit relates

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Signature: \_\_\_\_\_

Disclosure date: \_\_\_\_\_

*A Councillor or member of a Special Committee who fails to comply is guilty of an offence and liable to a fine not exceeding 120 penalty units.*

### **Section B – Chair use**

- 1. Was a vote taken on the item?  Yes  No
- 2. Did Councillor/Committee Member exit meeting before discussion of, and not vote on, item?  Yes

Date/time of departure from meeting \_\_\_\_\_

Time of return to meeting \_\_\_\_\_

Signature:.....  
(Responsible Officer)

#### Privacy Statement

The personal information requested on this form is being collected by Indigo Shire Council for the management of conflict of interest disclosures. The personal information will be used solely by Council for that primacy purpose or directly related purposes. Council may disclose this information to other areas of Council and third parties (such as a government agency in the course of an investigation) in accordance with Council's Privacy Policy. The individual may apply to Council for access to and/or amendment of the information. Requests for access and or correction should be made to Council's Privacy Officer.