





# INDIGO SHIRE COUNCIL APPLICATION TO REGISTER A FOOD PREMISES

## Required Food Safety Program documents

There are no attachments if you have a template standard food safety program.

- Class 1 premises – copy of the non-standard/ independent food safety program (1 copy)
- Class 1 premises – A current certificate from an approved food safety auditor indicating that the FSP is adequate *only if applicable* (1 copy)
- Class 2 premises – A current certificate from an approved food safety auditor stating that the FSP meets the requirements of the Act *only if applicable* (1 copy)
- Class 2 premises – if you have not attached the current certificate from an approved auditor – attach a copy of the non-standard/ independent food safety program (1 copy)

## Food Safety Supervisor (Class 1 and Class 2 Food Premises only)

Please attach a copy of evidence of required qualifications for the nominated Food Safety Supervisor

Name:
Contact numbers: Telephone: _____ Facsimile: _____
Mobile: _____
Email: _____

## Declaration

### Class1, 2 & 3 food premises

I understand and acknowledge that:

The information provided in this application is true and complete to the best of my knowledge

This application is a legal document and penalties apply for providing false and misleading information

### Class3 food premises only

In addition to the above and by ticking this box, I acknowledge that I will ensure that the appropriate minimum records required under the Food Act 1984 for the premises will be kept.

If the business is owned by a sole trader or as a partnership, the proprietor/s must sign and print name/s.

If the business is owned by a company or association – the applicant on behalf of that body must sign and print their name.

### Applicant signature(s)

Signature applicant/s \_\_\_\_\_ / \_\_\_\_\_

Printed name/s \_\_\_\_\_ / \_\_\_\_\_

DATE: / /

DATE: / /

**SEE BELOW FOR FEES AND IMPORTANT LODGEMENT DETAILS.**



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### Fees 2015/2016

Fees are due and payable calendar yearly

Class 1	\$545	Class 3	\$256
Class 2	\$506	Class 4	No Charge Notification only

**TRANSFER FEE ALL REGISTERED PREMISES 50% OF ABOVE.**

### Privacy Statement

This information is collected under the requirements of the *Food Act* for enforcement and Public Health purposes. It may be provided to the Department of Human Services for the same purposes, and for statistical purposes related to the application of the Act. It will be treated in compliance with the Department of Human Services Information Privacy Principles and the *Information Privacy Act*.

### Lodgement

**If you intend to post this form please use the details provided below:**

Indigo Shire Council  
The Environmental Health Officer  
Post Office Box 28, Beechworth, VIC 3749  
(Telephone 1300 365 003)

**Email:**

**[info@indigoshire.vic.gov.au](mailto:info@indigoshire.vic.gov.au)**