

ORDINARY COUNCIL MEETING MINUTES – 11 OCTOBER 2011

Mission Statement:

***To support and develop a sustainable, thriving and resilient Community
through leadership and partnership.***

TO BE HELD: Tuesday 11 October 2011 at 3pm

LOCATION: Centenary Hall, Wooragee

ATTENDEES: Councillors: Senior Management/Officers

Ali Pockley – Mayor

Bernard Gaffney – Deputy Mayor

Peter Croucher

Larry Goldsworthy

Vic Issell

Barbara Murdoch

Brendan McGrath – CEO

David Koren

Mark Florence

Greg Pinkerton

Ron Sneddon

Frank Bonacci

Roberta Baker

Grant Collie

APOLOGIES: Peter Graham

Vision Statement:

INDIGO – A great place to live, work and visit.

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1.0 WELCOME

2.0 OPENING PRAYER & ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND

Cr Croucher read the opening prayer and acknowledged the traditional owners of the land and introduced Eiylish McRostie, Junior Councillor from Wooragee Primary School.

3.0 APOLOGIES AND LEAVE OF ABSENCE

The Mayor acknowledged Cr Graham as an apology.

4.0 DECLARATION OF CONFLICT OF INTEREST

Nil.

5.0 OPEN FORUM

Mr Geoffrey Palmer raised the following questions relating to the new office decision, to which Brendan McGrath responded:

Question 1.

The proposal to develop Beechworth and Yackandandah site was considered by Suters as I think their Option 2. Indeed the plan/sketch published in the Ovens and Murray of the proposed new building for Yackandandah appeared to closely resemble the Suters drawing/plan. Suters cost estimate for this two site option was \$7.4m. Councils decision to spend just \$4-\$4.5m on the same option suggests substantial variation to the Suters plan. Would Council outline where the savings are coming from and what are the key features of difference. Also based on known current building cost rates for recent Indigo Shire Council projects.

Response:

The current proposal is for a single storey site at the rear of the Beechworth Shire office. Suters proposal was based on a slightly larger building wrapping around the Town Hall and also a proposal for a second storey.

Question 2.

Under the proposed office accommodation plan to maintain offices in both Yackandandah and Beechworth is it proposed to have a formal Council Chamber and if so where will it be located.

Response:

The current plans do not have a formal Council Chamber. This Council has indicated its preference is to continue to rotate its meetings around each township, so for that reason we have decided not to include a Council Chamber.

Question 3.

Will Council provide an assurance to ratepayers that the Ardsville property will be maintained in tact and any renovations/alterations will fully comply with heritage guidelines including the in tact maintenance of the two front rooms and hallway.

Response:

Council has taken advice from the Heritage Advisor and Planning Department and will comply with heritage obligations.

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Question 4.

In all of Councils deliberations up to the last Council meeting in September a central pillar in the argument for new Council offices has been the benefits of a single centralised office facility bringing together staff who currently work in offices in Yackandandah and Beechworth. The arguments for consolidation have been supported in all the independent consultants reports prepared on this matter. Part of the argument for consolidation has centred around the cost benefits of such a move. Indeed an updated saving estimate from the consolidation of office accommodation was included as part of then agenda for the September Council meeting. My question to Council is what now of these savings given the decision to maintain two office facilities?

Response:

There is a financial compromise with this model and there are several factors in Councils decision making. This includes the importance of having a geographic spread of Council services available so people have easier access to services, and also trying to take into account the economic affect of withdrawing from Beechworth and/or Yackandandah, if we consolidated to one site.

Question 5.

As part of his submission to Council and in the September Council meeting agenda papers, the CEO has said the proposal now agreed to maintains similar Beechworth/Yackandandah staff numbers. If 4.5m is to be spent to maintain similar staff numbers what are the plans for accommodating additional staff in the future.

Response:

The statement in the report referred to providing a similar split at Beechworth and Yackandandah sites e.g. not increasing numbers at Yackandandah and decreasing numbers at Beechworth. The plans make provision for future growth.

6.0 CONDOLENCES

Nil.

7.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING – 13 SEPTEMBER 2011

**Moved: Cr Croucher
Seconded: Cr Murdoch**

That the minutes from 13 September 2011 Council Meeting be confirmed.

Unanimously Carried

8.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

9.0 DEPUTATIONS AND PETITIONS

Nil.

10.0 CORPORATE SERVICES

10.1 CONSIDERATION OF INDIGO SHIRE COUNCIL ANNUAL REPORT 2010/2011

File No: 11/2828 - Frank Bonacci - Finance Manager

For Decision

Moved: Cr Goldsworthy

Seconded: Cr Murdoch

That the Indigo Shire Council Annual Report for 2010/2011 be received and considered by Council.

Unanimously Carried

RECOMMENDATION

That the Indigo Shire Council Annual Report for 2010/2011 be received and considered by Council.

INTRODUCTION

Section 131 of the LG Act requires that Council produce and deliver an Annual Report to the Minister for Local Government by 30 September each year. Additionally, Section 134 of the LG Act requires Council to "consider" the Annual Report within 30 days of submitting the report to the Minister. The 2010-11 Indigo Shire Annual Report was dispatched to the Minister on 28 September 2011.

BACKGROUND

The Annual Report summarises Council's operations and provides general information about the Shire and the Council's activities over a twelve month period ending on 30 June 2011. The report also contains a number of statutory requirements and disclosures including employment statistics and equal opportunity, listing of local laws, best value reporting, local government indicators and audited Financial Statements, Standard Statements and Performance Statement.

The Annual Report also provides a detailed summary of its strategies under the Council Plan and the outcomes that were achieved during the year.

Departmental reports are included which provide additional information on Council's activities. Consistent with last year we have provided a financial summary and incorporated graphical information that may help the reader understand Council's financial results.

Council has received an unqualified or clean audit opinion on all three 2010/11 audited reports from the Victorian Auditor General (VAGO) which are also included within the Annual Report.

KEY IMPLICATIONS

The key implications relate to legislative requirement of Sections 131 and 134 of the LG Act. In addition to the requirements to produce and consider the Annual Report, these sections of the Act require that public notice be given of the meeting when the Annual Report will be considered by Council as well as notice that the Annual Report and the Auditors Report are available for inspection by members of the public. This required notice was given on Wednesday, 28 September 2011.

FINANCIAL IMPLICATIONS

The financial reports within the Annual Report indicate a stronger financial year versus Budget with an Underlying deficit of \$2.6 million, which is \$0.4 million favourable to Budget. After accounting for found assets, capital contributions and grants, an Operating Surplus of \$2.1 million is achieved which is \$2.9 million favourable to Budget. However, these results need to be considered along with the accompanying Notes to the financial reports and an understanding that the 2010/11 results include \$1.0 million of 2011/12 operating grant funds, recognition of \$2.3 million in found assets, and \$0.68 million in contributed capital assets.

On a cash basis, Council ended the 2010/11 financial year with \$3.98 million in cash and investments which is \$1.4 million greater than forecast in the Budget.

Capital Works completion again delivered an outstanding performance with the capital works program achieving close to 90% completion of the 2010/11 program.

The accompanying table below outlines the key financial measures and indicators as compared to the prior year.

	2011 \$(000's)	2010 \$(000's)	Change \$(000's)	Change %
Operating Surplus / (Deficit)	2,132	5,425	(3,293)	(60.7%)
Underlying Surplus / (Deficit)	(2,622)	(1,235)	(1,387)	112.3%
Cash on Hand	3,968	5,898	(1,930)	(32.7%)
Unrestricted Cash Position	824	3,801	(2,977)	(78.3%)
Borrowings	1,949	1,924	25	1.3%
Employee Entitlements	1,708	1,688	20	1.2%
Depreciation	5,061	4,854	207	4.3%
	2011 \$(000's)	2010 \$(000's)	Change \$(000's)	Change %
Capital Expenditure	7,731	13,101	(5,370)	(41.0%)

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Private Works Profit	317	348	(31)	(8.9%)
Debt Commitment Ratio	7.29%	7.84%	(0.55)	(7.0%)
Working Capital Ratio	192%	157%	35.00	22.3%
Adjusted Working Capital Ratio	232%	180%	52.00	28.9%
Rate Revenue as a % of Total Revenue	34.9%	34.4%	0.50	1.5%
Debt Servicing Ratio	0.46%	0.50%	(0.04)	(8.0%)

POLICY IMPLICATIONS

Not applicable

COMMUNICATION

In accordance with Sections 131 and 134 of the LG Act, public notice was provided on Wednesday, 28 September 2011 that:

Council would consider the Annual Report for 2010-11 at the Ordinary Council meeting to be held at Wooragee on Tuesday, 11 October 2011.

That Council has received the Audit Report in relation to the 2010-11 accounts.

That copies of the Annual Report, including the Audit Report, will be available for inspection at Council's Customer Service Centres and on Council's web site.

CONCLUSION

Council should review and consider the 2010-11 Annual Report at the Ordinary Council meeting on Tuesday, 11 October 2011.

Attachment:
Indigo Shire Annual Report 2010/2011

ORDINARY COUNCIL MEETING MINUTES – 11 OCTOBER 2011**10.2 FINANCE REPORT – AUGUST 2011****File No: 11/2773 – Frank Bonacci – Finance Manager****For Information**

At the completion of two months of operations into the new financial year, Council's financial position is \$130,016 favourable to budget on a Year to Date (YTD) basis as at the end of August 2011.

A review of the accompanying Profit and Loss Report as at 31 August 2011 shows that income is \$228,376 unfavourable to budget which is offset by expenses being \$358,392 favourable to budget (leaving the overall net favourable position of \$130,016).

As can be seen from the accompanying Exception Report, the unfavourable YTD income is predominately timing. The biggest contributor towards this is the later than planned start of the flood repair work across the Shire and the associated quarry income generated from the supply of quarry material for those repair works. The next main timing related contributor to this variance is the delayed receipt of several smaller operating grants.

Lower than budgeted gas sales for Buller Gas due to a poorer end to the recent snow season has also added a permanent adverse income variance although this will be offset by lower expenses caused by lower gas purchases.

While expenses are quite favourable to budget on a YTD basis, the explanations contained within the accompanying exception report indicate that these variances are mostly timing and should have no impact on the projected year end result.

Next months finance report will include a revised full year forecast which will provide a more detailed review of all timing and permanent variances.

Council's Cash and Investment position as at the 31 August 2011 is \$2.35 million. The cash and investment level is expect to increase over the coming months as the first rate instalments and Victorian Grant Commission payments are due to be received during September.

The YTD Capital works spend level as at the 31 August 2011 is \$0.47 million.

Attachments:

Profit and Loss Report to 31 August 2011
Department By Business Unit Report for 31 August 2011
Exception Report 31 August 2011
Cash & Investment Report as at 31 August 2011

11.0 SUSTAINABLE COMMUNITIES

11.1 CHILTERN RECREATION RESERVE AND WAHGUNYAH RECREATION RESERVE MASTERPLANS

File No 10/2684 – Chris Westwood – Team Leader Recreation and Community Strengthening

For Decision

Moved: Cr Murdoch
Seconded: Cr Croucher

That Council adopt the Chiltern Recreation Reserve (including Martin Park and Lake Anderson) Masterplan and Wahgunyah Recreation Reserve Masterplan.

Unanimously Carried

RECOMMENDATION

That Council adopt the Chiltern Recreation Reserve (including Martin Park and Lake Anderson) Masterplan and Wahgunyah Recreation Reserve Masterplan.

INTRODUCTION

This report accompanies the Draft Masterplans prepared for the Chiltern Recreation Reserve (including Lake Anderson and Martin Park) and the Wahgunyah Recreation Reserve.

The Draft Plans were prepared with the assistance of Simon Leisure Consulting, who previously presented the Plans to a Council Briefing on Tuesday 26th July, 2011. The Draft Plans were then placed on public exhibition for a period of 4 weeks. The public exhibition included open information sessions in Chiltern and Wahgunyah on the 16th and 23rd August respectively. These sessions gave the community additional opportunity to comment on the Draft Plans. All comments received were assessed and, where appropriate, incorporated into the Final Drafts which are attachments to this report.

BACKGROUND

Council and the community recognised the need to develop Masterplans for the Wahgunyah and Chiltern Recreation Reserves. These projects were also listed as high priorities in the Indigo Shire Recreation Plan adopted by Council in March 2008.

Council secured funding to develop the Plans in 2010 and, in December 2010, engaged Simon Leisure Consulting to assist with the process. Broad consultation, initially with the relevant Committees of Management and user groups, and then with the wider communities of Chiltern and Wahgunyah resulted in Draft Plans being produced in July 2010. The content, actions and priorities of the Draft Plans were strongly supported by the Committees and user groups but it was important for the broader community to also have additional input.

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Following the presentation of the Draft Plans to Council at a Briefing Meeting in July, the Plans were placed on public exhibition inviting comment and submissions. Two public information sessions were also held giving the community the opportunity to ask questions about the Drafts and provide feedback to the consultant.

A summary of all submissions received during this period, and the consultants recommendations to the submissions are detailed in Appendix 4 in the Draft Plans.

KEY IMPLICATIONS

Masterplans are important documents which not only assist Council and the community in setting strategic development directions for community facilities, they are also fundamental as supporting documentation for funding submissions.

The Chiltern and Wahgunyah Draft Plans both have a series of key directions or actions, some which will require significant resources into the future to implement. The Draft Plans also contain (as Appendices) extensive reports on the grassed playing surfaces (the ovals) by expert consultants in that field (Vivesco Pty Ltd – Turf Consultants). The recommendations from the consultants report have been incorporated into the key directions of each Masterplan.

Of note is the Facilities Sustainability Assessment Report completed for each Reserve (as Appendices). These assessments will provide Indigo Shire Council and the relevant Committees of Management with a prioritised list of sustainability upgrades that take into account environmental impacts and cost savings, particularly covering the following:

1. Thermal performance (e.g. insulation),
2. Heating and cooling,
3. Lighting,
4. Appliances,
5. Water,
6. Hot water, and
7. Renewable energy

These types of projects, which are aimed at improving the sustainability of the facilities, will be able to attract funding assistance from a wider variety of sources than the usual funding sources for recreation reserve improvements i.e. sport and recreation grants.

Some of the Key Directions from the Masterplans include:

Chiltern Recreation Reserve

- Upgrades to the sports field and surrounds
- Future netball facility improvements
- Landscaping works
- Improvements in traffic management at the Reserve

Lake Anderson Area (part of Chiltern Recreation Reserve Masterplan)

- Weed control
- Walking paths
- Picnic facilities
- Upgrades to the Bowls Club

Martin Park (part of Chiltern Recreation Reserve Masterplan)

- Park furniture improvements
- Pathways
- Improved signage

Wahgunyah Recreation Reserve

- Upgrades to the sports field and surrounds
- Future netball and tennis facility improvements
- Pavilion improvements
- Car parking and traffic management improvements
- Improvements to the Speedway

The Draft Masterplans include estimated cost plans which give a broad indication of implementation timelines and approximate costings for each action/recommendation

The Plans have prioritised each action/recommendation into three categories:

- **H** = High Importance (1 – 3 years)
- **M** = Medium Importance (4 – 6 years)
- **L** = Low Importance (7+ years)

However, the Draft Plans also make the comment that “The practicality and order of implementation of all projects will be subject to a number of factors and criteria before proceeding, including:

- Availability of funding
- Current and future priorities of Council
- Stakeholder and community needs
- Further investigation, research and consultation”

This clarification is very important for the community to understand as these types of Plans can sometimes raise expectations within the community that the projects listed will always be completed within the designated timeframes.

RISK MANAGEMENT

The adoption of the Masterplans will not have any major risk management implications. However, as each key direction or recommendation is implemented into the future i.e. as each project is fully scoped and developed, the risk implications need to be assessed as part of this scoping process.

A good example is the Chiltern Recreation Reserve key direction to:

“Construct an unsealed walking path around the oval perimeter (protected from cars by bumpers or bollards) as part of the broader path network throughout the precinct”

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As this project is being scoped, the project manager will complete a risk assessment which may raise issues around vehicle movement and pedestrian safety. This assessment may identify that additional resources are required to ensure the project, when completed, does not put the users at risk of harm of injury.

It could also be argued that, if Council does not actively work with its communities in supporting the implementation of the Plans, there may be some risk to its reputation i.e. there may be some adverse publicity around inaction regarding the Plan.

FINANCIAL IMPLICATIONS

The Masterplans include a number of priorities which, if implemented, may have financial implications for Council and the community. It will be Council's role, in conjunction with the Committees of Management and user groups to assist in the implementation of these actions, subject to appropriate budget and capital works processes.

Whilst none of these initiatives are at a level where they can be immediately commenced it is beneficial for Council to be aware of the potential cost of such initiatives. Based on the Wahgunyah Recreation Reserve Masterplan the total cost to undertake all initiatives would be \$2,319,845 and for Chiltern Recreation Reserve Masterplan (inc. Lake Anderson and Martin Park), \$2,714,635.

Some examples of high priority projects listed include:

Wahgunyah Recreation Reserve:

- Upgrade oval floodlighting to 50 lux: \$80,000
- Upgrade and extend the pavilion including new visitor change rooms and new netball rooms (estimate 150sqm): \$450,000
- Seal the reserve access road and establish a two-way reserve entrance: \$159,500
- Plant trees along the eastern side of the speedway track to create a screen: \$12,000

Chiltern Recreation Reserve (inc. Lake Anderson & Martin Park)

- Martin Park – Install rock breaching within the spillway from Main Street to the first bend: \$4,500
- Lake Anderson – Repair or replace the arch bridge: \$25,000
- Chiltern Bowling Club – upgrade the toilet block adjacent to the bowling club: \$50,000
- Chiltern Recreation Reserve – Upgrade the historic grandstand: \$150,000

As mentioned previously in this report, it will be Council's role to work with the community to ensure the high priority projects are scoped and developed and included in the capital works process where, as a project, they can then be prioritised against all other projects on the capital works program.

POLICY IMPLICATIONS

The development of the Draft Masterplans is consistent with the Council Plan Objectives 4.1 – Effective and Efficient Service Delivery, 4.6 – Enhance the Health and Wellbeing of the Community and 4.8 – Empowering our Communities. The development of the Plan also delivers on the recommendations of the Indigo Shire Recreation Plan.

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COMMUNICATION

The development of the Draft Masterplans involved extensive community consultation, particularly with the relevant Committees of Management and user groups, and consultation with Council staff. As outlined the plans were placed on public exhibition for a period of one month with a summary of the comments received provided in the final report.

CONCLUSION

Draft Masterplans have been developed for the Chiltern (including Lake Anderson and Martin Park) and Wahgunyah Recreation Reserves. The Drafts include a comprehensive list of key directions which have been costed and prioritised. This report recommends that Council now adopts the Draft Plans.

Attachments:

- FINAL DRAFT - Chiltern Rec Reserve and Martin Park MP Pictorial
- FINAL DRAFT - Chiltern Rec Reserve and Martin Park MP Report and Costings
- FINAL DRAFT - Wahgunyah Rec Reserve MP Pictorial
- FINAL DRAFT - Wahgunyah Rec Reserve MP Report and Costings

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11.2 SOLAR NORTH EAST PROJECT – MEMORANDUM OF UNDERSTANDING

File No: 11/2822 – Mark Florence- General Manager Sustainable Communities

For Decision

Moved: Cr Issell
Seconded: Cr Croucher

That Council authorise the Mayor and Chief Executive Officer to sign the Memorandum of Understanding and for the Council seal to be applied.

Unanimously Carried

RECOMMENDATION

That Council authorise the Mayor and Chief Executive Officer to sign the Memorandum of Understanding and for the Council seal to be applied.

INTRODUCTION

The Solar North East Project has reached an important stage with the selection of a contractor for supply and installation is imminent. The project manager of the Solar North East project, has sought legal advice in relation to a draft Memorandum of Understanding (MoU) that will regulate the operations of the project. The MoU articulates project functions, powers and governance protocols in relation to the Solar North East project. Council is asked to adopt the MoU to enable the Project Steering Group to make decisions in relation to the appointment of contractors for the project.

BACKGROUND

The Victorian Government has entered into a funding agreement with Towong Shire Council, under which it will provide funding for the implementation of the North East Solar PV Community Hub Project (The Project). The Project received \$500,000 funding under the Solar Photovoltaic Community Hubs program through Sustainability Victoria. The project is undertaken by a consortium of seven councils, including Towong, Alpine, Benalla, Indigo, Mansfield, Wangaratta and Wodonga.

The Project's objectives are to develop a package which brings together solar photovoltaic (PV) system supplier/installers with a quality product and service, private sector finance providers presenting a discount finance package and local householder/businesses with an interest in installing PV systems.

This program will help communities reduce their carbon footprint, support innovation, develop Victoria's domestic solar sector, educate and inform potential adopters of solar technology as well as drive investment and job creation in the solar sector across north east Victoria. It is anticipated that the Project will facilitate installations that will generate over 4 Gigawatt hours of renewable electricity per annum.

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Registration numbers have been consistently strong with more than 1600 households now registered in the project across all participating shires. The conversion of registrations to installations will be largely dependent on price of units, and the capacity of contractors to meet demand.

KEY IMPLICATIONS

The development and implementation of the Memorandum of Understanding provides all participating Councils with an agreed governance structure for the project and allows the Council representatives to make decisions to support the implementation of the project. The responsibilities of each Council, is articulated in the MOU and includes various authorities and functions and decision making powers.

RISK MANAGEMENT

The MOU is essentially a risk management document and strengthens the governance of the project through clarification of roles and responsibilities. The MOU has been prepared by Maddocks law firm and reflects the negotiations and agreements of each participating Council.

FINANCIAL IMPLICATIONS

The signing of the MOU does not commit Council to any operational costs other than the participation of the General Manager Sustainable Communities on the Project Steering group, and the commitment for each Council to implement a PV demonstration project on a Council facility. This cost is included in Council's 2011/12 capital budget.

POLICY IMPLICATIONS

The signing of the MOU will continue the process of achieving important Council Plan actions, particularly:

Objective 4.7 Recognise and plan for the effects of changing environmental conditions

ACTION: Continue to participate in the implementation and management of the Solar North East Project.

COMMUNICATION

The adoption of the MOU does not require a Communication plan to be implemented. The Solar North East project has an extensive communication plan which has been very successful in reaching a significant number of households and raised the awareness across a wide region. The plan has made use of an interactive project website, Council newsletters and websites, a range of media activities, and direct email to registrants.

CONCLUSION

The signing of the MOU enables the Solar North East project to progress to the implementation phase and begin to deliver PV installations to many households within the shire and across the region.

12.0 MAJOR PROJECTS AND PROGRAMS

12.1 TENDERS, RESEALING OF VARIOUS ROADS WITHIN INDIGO SHIRE

File No: 11/2862 – RON SNEDDON – MANAGER, CIVIL OPERATIONS

For Decision

Moved: Cr Issell
Seconded: Cr Croucher

That Council authorises the Chief Executive Officer to accept the tender recommendation for the 2011/2012 capital works reseal program up to the value of \$640,000 plus gst and to sign the contract with the successful tenderer.

Unanimously Carried

RECOMMENDATION

That Council authorises the Chief Executive Officer to accept the tender recommendation for the 2011/2012 capital works reseal program up to the value of \$640,000 plus GST and to sign the contract with the successful tenderer.

INTRODUCTION

Indigo and Alpine Shire Councils for a number of years have partnered in the calling of tenders for the annual resealing program. This approach has delivered value for money by offering the bitumen surfacing industry contractors a significant parcel of work within the combined municipalities. This season the joint calling of tenders has not aligned neatly with meeting dates for both Councils. The closing date for the 2011/2012 road reseals tender is Monday 10 October 2011.

BACKGROUND

The reseal program is carried out annually to resurface a portion of the sealed road network. Council's pavement management system and good engineering practice determines the frequency and priority for these works.

To ensure the timely delivery of the full program of works it is considered appropriate to award and sign the contract without delay. It is desirable to advise the successful tenderer at the earliest opportunity so that they have sufficient notice to schedule the works to meet the needs of Indigo Shire.

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FINANCIAL IMPLICATIONS

The recommended tenderer will be awarded the contract based on the works being carried out within Council's allocated budget for the 2011/2012 year. Council has allowed a total of \$639,356 within its Capital Works Program budget this financial year with \$269,356 of this funded from general revenue and the balance of \$370,000 funded through the Roads to Recovery program and other grant funds.

The tender is a schedule of rates pricing structure to allow for variations in detailed reseal design for each section of road listed in the schedule of works. This contract has provisions enabling Council to add or remove specific works accordingly to ensure that full control over the total capital expenditure is maintained throughout.

The engineers estimate for the resealing works, compiled prior to tendering, was \$561,000 with the remainder of the budget to be expended by other works directly associated with the reseals program such as seal design and line marking.

CONCLUSION

Indigo Shire Council has a strong history and reputation in delivering its resealing works each year and the Major Projects & Programs section is confident that this season's work will be no different. A tender recommendation report for approval based upon best value and contractor pedigree will be provided to the Chief Executive Officer.

By not delaying the awarding of this contract, Council will be well placed to deliver its resurfacing requirements for this season.

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13.0 GOVERNANCE

13.1 ADVISORY AND COMMITTEES OF MANAGEMENT REPORTS

File No: 09/1177 & 09/1770 – Jo Riley - Manager Governance & Risk

For Information

COMMITTEE	DATE OF MEETING
Audit Committee	Nil
Burke Museum & Historic Precinct Advisory Committee	Nil
Environmental Advisory Committee	Nil
Finance Committee	Nil
Indigo Arts & Cultural Advisory Committee	Nil
Indigo Heritage Advisory Committee	18 August 2011
Indigo Shire Disability Advisory Committee	Nil
Indigo Shire Grants & Awards Advisory Committee	Nil
Indigo Tourism Advisory Committee	Nil

COMMITTEE	RESOLUTION	MOVED	SECONDED
Indigo Heritage Advisory Committee	That the minutes from the July meeting be confirmed.	Larry Goldsworthy	Ali Pockley

COMMITTEE	DATE OF MEETING
Indigo Heritage Advisory Committee	18 August 2011

Attachments:
 Minutes – Indigo Heritage Advisory Committee – 18 August 2011
 Assembly of Councillors Record – Indigo Heritage Advisory Committee – 18 August 2011

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14.0 NOTICES OF MOTION

14.1 BUSINESS SIGNAGE GUIDELINES

TAKE NOTICE that at a meeting of Council to be held on Tuesday, 11th October, 2011

<p>Moved: Cr Goldsworthy Seconded: Cr Murdoch</p> <p>That Item 14.1 be withdrawn from the agenda.</p> <p style="text-align: right;">Carried</p>	
For:	Against:
Cr Pockley	Cr Issell
Cr Croucher	Cr Gaffney
Cr Murdoch	
Cr Goldsworthy	

I intend to move the following motion:

<p>That; Following the recent signage control review process, Council confirms that:</p> <ol style="list-style-type: none"> 1. The current Indigo Planning Scheme, the relevant policies, and the associated Business Signage Guidelines (as modified, with the addition of updated colour chart information) are the basis for activities associated with signage in the Shire; and 2. The Business Signage Guidelines should be updated to include more specific details related to colours able to be used; and 3. The policies and guidelines be the subject of a communication and education program involving business and community. Specific reference to be made to the following elements: <ol style="list-style-type: none"> a) Temporary signs on the glass of shop windows be permitted on the basis of them being temporary and associated with a sale or specific activity. b) The requirement for upper case lettering to be maintained except for web page and email addresses. c) Remote signage away from the premises of businesses be confirmed as prohibited. d) Banners advertising community events can only be displayed within three months of the event. 4. Council notes the importance of all Council signage activities complying with the relevant controls. Managers are to ensure that any signage required as part of their business unit's activities complies with these controls. 5. A twelve month "grace" period to allow for compliance of all signage is to be arranged. Following the completion of the "grace" period, a consistent and sustained enforcement program be implemented and applied.
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ORDINARY COUNCIL MEETING MINUTES – 11 OCTOBER 2011**Explanatory comment (if required):**

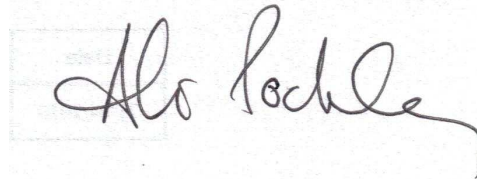
This notice of motion, in essence, amends the resolution passed at the September 2011 Council Meeting by one small point only: the retention of company logos in upper case.

The ramifications of making this change were clearly far more long-reaching than I had believed, and with subsequent discussions with business owners in the Shire, residents, heritage advisors and Council officers, I believe that to give full rein to both upper and lower case in this instance, will undo a great deal of good work and good will that has gone on so far in helping retain the heritage look and feel of our beautiful towns.

I do not wish to undermine work that has previously been undertaken by Council in ensuring that logos on buildings are within the Business "Signage Guidelines".

I also believe that when you ask your community for its opinion on something, that you should take heed of it. In this instance, we have not and we have received condemnation for not having done so. It is a good lesson to learn, and one that I now have.

Cr Ali Pockley Signature:



Date: 28/9/11

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Cr Gaffney tabled correspondence received from Destination Rutherglen Inc. relating to business signage below.

Destination Rutherglen Inc.

Incorporation Number A0032427V
PO Box 223, Rutherglen VIC 3685, Phone: 02 6032 7107
Email: rwrt@rutherglenc.com

10 October 2011

To. Mr Bernard Gaffney
Deputy Mayor
Indigo Shire Council
PO Box 28 Beechworth 3747.

Dear Bernard,
The Destination Rutherglen Board would like to convey their support for the Council Signage Plan as presented at the September Council Meeting.

As a representative body for the businesses of the Rutherglen area we concur that this is a common sense approach.

We look forward to more of the same common sense in the future.

For and on behalf of Destination Rutherglen Inc.

John Lloyd
Secretary.

ORDINARY COUNCIL MEETING MINUTES – 11 OCTOBER 2011

15.0 COMMITTEE AND DELEGATES REPORTS (ALL ARE FOR INFORMATION ONLY)

15.1 CR POCKLEY - MAYOR

DATE	TIME	FUNCTION/EVENT	LOCATION
1-Sep	12.30pm	Rostrum	Albury
	6pm	2030 Vision training	Rutherglen
2-Sep	10am	2030 Vision training	Beechworth
	8pm	Beechworth Theatre Company production	Beechworth
3-Sep	12pm	Farmers Market Spring Graze	Beechworth
	2pm	2030 Vision training	Yackandandah
5-Sep	10am	Weekly meeting with CEO	Beechworth
	4.30pm	2030 Vision training	Chiltern
6-Sep	4pm	Council Briefing meeting	Beechworth
	6pm	2030 Vision meeting	Yackandandah
8-Sep	7pm	Yackandandah Community Education Network brainstorming session	Yackandandah
9-Sep	3pm	Afternoon tea visit from the Hon Louise Asher, Minister for Tourism & Major Events	Beechworth
11-Sep	6pm	Old School House Gallery fashion parade	Beechworth
12-Sep	10am	Weekly meeting with CEO	Beechworth
	4pm	2030 Vision meeting	Yackandandah
13-Sep	2pm	Council Briefing meeting	Barnawartha
	3pm	Council meeting	Barnawartha
	6.30pm	Community forum	Barnawartha
14-Sep	5.45pm	Arts & Cultural Section 86 Committee meeting	Yackandandah
16-Sep	10.30am	Alpine Valleys Leadership Program presentation with Mayor of Wangaratta	Wangaratta
18-Sep	3pm	Opening of Rutherglen Bowls Club season	Rutherglen
	5pm	Chiltern SES open day	Chiltern
19-Sep	10am	Weekly meeting with CEO	Beechworth
	11am	Viewing of Chinese banners at Burke Museum	Beechworth
20-Sep	2pm	“Being with Your Elders” project DVD launch	Stanley
	6pm	Kiewa Landcare and subgroups 25 year celebration	Kergunyah
21-Sep	6pm	Indigo Valley Community Strengthening Project	Indigo Valley

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DATE	TIME	FUNCTION/EVENT	LOCATION
		meeting	
22-Sep	10am	Opening of new room at Yackandandah Early Childhood & Kindergarten	Yackandandah
	3pm	Indigo Heritage Advisory Committee meeting	Yackandandah
	7pm	Yackandandah Community Education Network Committee of Management meeting	Yackandandah
23-Sep	10am	North East Local Government Association meeting	Wangaratta
	1pm	North East MAV Delegates Mayors & CEOs meeting	Wangaratta
26-Sep	10am	Weekly meeting with CEO	Beechworth
	11am	Meeting with Debbie Paylor, CEO, Upper Murray Regional Library	Beechworth
27-Sep	3pm	2030 Vision meeting	Yackandandah
	4pm	Council Briefing meeting	Yackandandah
29-Sep	11.30am	National Police remembrance day	Wodonga
30-Sept	12pm	Community lunch	Tangambalanga

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15.2 CR GAFFNEY – DEPUTY MAYOR

DATE	TIME	FUNCTION/EVENT	LOCATION
1-Sep	12.30pm	Rostrum	Albury
3-Sep	9am	Farmers market	Beechworth
6-Sep	9am	Wine board meeting	Rutherglen
	12pm	Meeting with local politicians	Beechworth
	3pm	Briefing Meeting	Beechworth
8-Sep	10am	Tourism week function	Rutherglen
	3pm	Afternoon tea visit from the Hon Louise Asher, Minister for Tourism and Major Events	Beechworth
11-Sep	10am	Farmers market	Rutherglen
13-Sep	2pm	Council Briefing meeting	Barnawartha
	3pm	Council meeting	Barnawartha
	6.30pm	Community forum	Barnawartha
14-Sep	7.30pm	Wooragee Rural Fire Brigade bi-monthly meeting	Wooragee
15-Sep	12pm	Former Police members luncheon	Barnawartha
16-Sep	10am	Meeting with General Manager, Major Programs & Projects	Wooragee
18-Sep	5pm	Chiltern SES open day	Chiltern
19-Sep	7.30pm	Baarmutha Park Committee of Management meeting	Beechworth
23-Sep	2pm	Meet with finance manager	Beechworth
27-Sep	4pm	Council Briefing meeting	Yackandandah
28-Sep	4.30pm	Meeting with Wooragee residents	Wooragee
29-Sep	11am	Police remembrance day	Wodonga
	7pm	Friends of Burke Museum meeting	Beechworth

ORDINARY COUNCIL MEETING MINUTES – 11 OCTOBER 2011

15.3 CR GRAHAM

DATE	TIME	FUNCTION/EVENT	LOCATION
1-4 Sep	All Day	Department of Veterans Affairs meeting	Brisbane
7-Sep	6.30pm	Rutherglen Lions Club function	Rutherglen
8-Sep	10am	Tourism week function	Rutherglen
	12pm	Unveiling of the Rutherglen story board	Rutherglen
9-Sep	3pm	Afternoon tea visit from Hon Louise Asher, Minister for Tourism and Major Events	Beechworth
13-Sep	2pm	Council Briefing meeting	Barnawartha
	3pm	Council meeting	Barnawartha
	6.30pm	Community forum	Barnawartha
20-Sep	2pm	Elders Project DVD launch	Stanley
21-Sep	6.30pm	Lions Club meeting	Rutherglen
22-Sep	9am	Community Strengthening meeting	Rutherglen
	7pm	Rutherglen Wine Show presentation dinner	Rutherglen
27-Sep	4pm	Council Briefing Meeting	Yackandandah

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15.4 CR GOLDSWORTHY

DATE	TIME	FUNCTION/EVENT	LOCATION
9-Sep	10am	Timber Towns Victoria meeting	Melbourne
13-Sep	2pm	Council Briefing meeting	Barnawartha
	3pm	Council meeting	Barnawartha
14-Sep	7.30pm	Wooragee Rural Fire Brigade bi-monthly meeting	Wooragee
19-Sep	11am	Viewing of the Chinese Banners at Burke Museum	Beechworth
20-Sep	2pm	Elders Project DVD launch	Stanley
29-Sep	3pm	Lake Sambell meeting with Chris Westwood	Beechworth

ORDINARY COUNCIL MEETING MINUTES – 11 OCTOBER 2011
15.5 CR ISSELL

DATE	TIME	FUNCTION/EVENT	LOCATION
6-Sep	12pm	Meeting with Members of Parliament	Beechworth
	4pm	Council Briefing Meeting	Beechworth
9-Sep	10am	Official Opening of Beechworth & District Community Bank	Beechworth
	3pm	Afternoon Tea Visit from Hon Louise Asher Minister for Tourism and Major Events	Beechworth
13-Sep	2pm	Council Briefing Meeting	Barnawartha
	3pm	Council Meeting	Barnawartha
	6.30pm	Community Forum	Barnawartha
16-Sep to 10-Oct		Leave	

ORDINARY COUNCIL MEETING MINUTES – 11 OCTOBER 2011

15.6 CR MURDOCH

DATE	TIME	FUNCTION/EVENT	LOCATION
1-Sep	6pm	2030 Vision meeting	Rutherglen
3-Sep	10am	Beechworth farmers market	Beechworth
	2pm	2030 Vision meeting	Yackandandah
5-Sep	4.30pm	2030 Vision meeting	Chiltern
6-Sep	4pm	Council Briefing meeting	Beechworth
	6pm	2030 Vision meeting	Yackandandah
7-Sep	8pm	2030 Vision meeting	Barnawartha
12-Sep	9.30am	Viewing of strength training rooms	Chiltern
13-Sep	2pm	Council Briefing meeting	Barnawartha
	3pm	Council meeting	Barnawartha
	6.30pm	Community forum	Barnawartha
14-Sep	7.30pm	Wooragee Rural Fire Brigade bi-monthly meeting	Wooragee
15-Sep	7pm	Chiltern community strengthening meeting	Chiltern
18-Sep	5pm	SES open day	Chiltern
27-Sep	4pm	Council Briefing Meeting	Yackandandah
30-Sep	10am	Municipal Association of Victoria Good Governance Reference Group meeting	Melbourne

ORDINARY COUNCIL MEETING MINUTES – 11 OCTOBER 2011

15.7 CR CROUCHER

DATE	TIME	FUNCTION/EVENT	LOCATION
6-Sep	12pm	Meeting with Members of Parliament	Beechworth
	4pm	Council Briefing meeting	Beechworth
7-Sep	6.15pm	Vision Champions meeting	Tangambalanga
	7pm	Coulston Park Committee of Management meeting	Tangambalanga
8-Sep	10.30am	Junior Council meeting	Tangambalanga
12-Sep	4pm	2030 Vision meeting	Yackandandah
	7pm	North East Multicultural Association meeting	Beechworth
13-Sep	2pm	Council Briefing meeting	Barnawartha
	3pm	Council meeting	Barnawartha
	6.30pm	Community forum	Barnawartha
14-Sep	7.30pm	Wooragee Rural Fire Brigade bi-monthly meeting	Wooragee
15-Sep	9.30am	Hume to Murray Reference Group meeting	Albury
	12.30pm	Rostrum	Albury
18-Sep	12pm	Meeting with Friendship groups	Wangaratta
19-26 Sep		Leave	
27-Sep	10am	Upper Murray Regional Library meeting	Wodonga
	4pm	Council Briefing meeting	Yackandandah
30-Sep	12pm	Community luncheon	Tangambalanga

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16.0 GENERAL BUSINESS

Yackandandah Chamber of Commerce

A request for financial assistance from the Yackandandah Chamber of Commerce was tabled. Cr Issell suggested Council respond to the Chamber of Commerce requesting either further information be provided, including where it is up to and what its intended purpose is, or provides this information to Councillors at a Briefing meeting.

Moved: Cr Goldsworthy
Seconded: Cr Murdoch

That Council accept the Yackandandah Chamber of Commerce request for financial assistance in the sum of \$500.

Carried

For:	Against:
Cr Pockley	Cr Gaffney
Cr Croucher	Cr Issell
Cr Murdoch	
Cr Goldsworthy	

Lake Sambell Committee of Management

A request for financial assistance from Lake Sambell Committee of Management was tabled.

Moved: Cr Goldsworthy
Seconded: Cr Murdoch

That Council accept the Lake Sambell Committee of Management request for financial assistance in the sum of \$300.

Won on the casting vote of the Mayor

For:	Against:
Cr Pockley	Cr Gaffney
Cr Goldsworthy	Cr Issell
Cr Murdoch	Cr Croucher

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Rotary Club of Myrtleford

A request for financial assistance from the Rotary Club of Myrtleford for the Rotary Driver Training Program was tabled.

Moved: Cr Issell

Seconded: Cr Croucher

That Council respond to the Rotary Club of Myrtleford requesting they provide a clearer business case for funding and clarify how much they are seeking.

Unanimously Carried



17.0 CONFIDENTIAL

Nil.

Meeting Concluded: 4.12pm
Next Meeting: Tuesday 8 November 2011 at 3pm
Kergunyah Hall, Kergunyah